



www.rtointelligence.com.au

☎ 1300 833 424



WHO WE ARE

RTO Intelligence has 30 years of business & vocational education, expertise.

We are specialists in auditing, compliance, instructional design, business planning, tender application, government funding and the establishment (RTO set up), acquisition and sale of Registered Training Organisations (RTOs).

At RTO Intelligence, we do not just identify compliance and non-compliance; we are renowned for building solutions that improve organisational performance, reduce risk and achieve sustainable growth.

We commit to our clients for the long-term growth and success of their business. We work with like-minded people who are keen to build robust, compliant, and profitable businesses.

Our Team of RTO consultants and business consultants will work with you to support your RTO; whether it is compliance or strategic development of your business, we can support you in all facets.

We work with your organisational goals to build a compliant, profitable business. Our approach is to look at where you are and where you need to go and then help you make it happen.

We understand that RTOs are complex businesses, and each operates in its own way. Our business consultants will work with you to analyse your business, the marketplace, and your competitors. Together we will build a strategic business, marketing, and operational plan so that you can invest your time wisely in activities that will bring the best return on investment.



WHAT WE DO

RTO Intelligence provides a range of consultancy services to registered training organisations.

- Compliance Services
- Internal Auditing
- RTO Setup (all types)
- Business Services
- Curriculum development
- Extension to Scope
- Feasibility reviews and reports
- Pre-RTO purchase inspections
- Funding applications
- Coaching
- Scope additions
- Course Accreditation
- Validation

For a complete list of services, visit our website.

www.rtointelligence.com.au

We support RTOs in the initial registration of an RTO. Ongoing operational performance and growth, business outcomes, systematic systems and quality systems, RTO policy and procedure development and reviews, RTO compliance and quality assurance. ISO9001 establishment and auditing.

Service Delivery Methodology for Our Services

At RTO Intelligence, we strive to provide high-quality services that meet the needs of our clients. We have developed a comprehensive service delivery methodology to ensure efficient delivery and customer satisfaction.

Our methodology is designed to guide us in providing services listed on our website (www.rtointelligence.com.au) as well as audits. We understand that each client and project is unique and tailor our approach to meet their specific requirements. However, our overall methodology remains consistent and is described below.

Step 1: Initial Contact

The first step in our service delivery process is the initial contact with the client. This can be through email, phone calls, or an online form submission. During this stage, we gather basic information about the client's needs and provide them with an overview of our services. This initial contact also allows us to establish a rapport with the client and understand their expectations.

Step 2: Scope of Services

Once the client has expressed interest in our services, we define the scope of work. This step involves a detailed discussion with the client to understand their requirements and expectations. We also provide the client with a detailed proposal outlining the scope of services, timelines, and cost estimates.

Step 3: Contract Agreement

After the scope of work has been agreed upon, we proceed to sign a contract with the client. This formal agreement outlines the responsibilities of both parties, confidentiality clauses, and other relevant terms and conditions.

Step 4: Project Planning

Once the contract is signed, our team starts working on the project plan. This includes identifying key milestones, allocating resources, and creating a timeline for completion. We also assign a dedicated project manager to oversee the project and ensure timely delivery.

Step 5: Service Delivery

We follow the project plan and carry out the agreed-upon services during this stage. Our team of experts utilizes their knowledge and skills to provide high-quality services, tailored to meet the client's specific needs.

Step 6: Feedback and Review

Once the services have been delivered, we seek feedback from the client. We value our client's opinions and use them to continuously improve our service delivery.



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